

FORM 1**APPLICATION FOR A BUILDING PERMIT**

Building Act 1993

BUILDING REGULATIONS 2018 Regulation 24

**To** Relevant Building Surveyor at Tekcon Group Pty Ltd**From** ☐ Owner ☐ Agent of Owner (tick appropriate box)

Name:..... ACN/ARBN:.....

Postal Address:..... Postcode:.....

Contact Person:..... Telephone:.....

Email Address:.....

Address for serving or giving of documents:.....

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies ☐ (tick if applicable)**Lessee responsible for building work**Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee ☐ (tick if applicable)**Ownership Details** (If applicant is agent of owner)

Name of Owner (s):..... ACN/ARBN:.....

Postal Address:..... Postcode:.....

Contact person:..... Telephone:.....

Email Address:.....

Property Details

Number:..... Street /Road:..... Suburb:..... Postcode:.....

Lot/s:..... LP/PS:..... Volume:..... Folio:.....

Crown Allotment:..... Section:..... Parish:..... County:.....

Municipal District:..... Allotment Area (for new dwellings only):..... m²Land owned by the Crown or a public authority ☐ (tick if applicable)**Builder**

Name:..... Telephone:..... Mobile:.....

Address:..... Postcode:.....

Email Address:.....

Building practitioner registration no.

[If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).]

Natural person for service of directions, notices and orders (if builder is a body corporate)

Name:..... Telephone:..... Mobile:.....

Address:..... Postcode:.....

Building Practitioners¹ and/or ArchitectsWho were engaged to prepare documents forming part of the application for this permit³?

Name:..... Category/Class:..... Registration No:

Name Category/Class Registration No

Nature of Building Work - (tick appropriate option)

Construction of a new building	<input type="checkbox"/> Total.....m ²	Demolition of a building	<input type="checkbox"/>
Extension to an existing building	<input type="checkbox"/> Total.....m ²	Change of use of an existing building	<input type="checkbox"/> Total.....m ²
Alterations to an existing building	<input type="checkbox"/> Total.....m ²	Construction of a swimming pool or spa	<input type="checkbox"/> Total.....m ²
Re-erection of a building	<input type="checkbox"/> Total.....m ²	Construction of a swimming pool or spa barrier	<input type="checkbox"/> Total.....m ²
Removal of a building	<input type="checkbox"/>	Other	<input type="checkbox"/> Total.....m ²

Proposed Use of Building⁴

Owner/Builder⁵

I intend to carry out building work as an owner-builder ☐ YES ☐ NO (tick appropriate box)

Note Owner-builders must obtain a Certificate of Consent issued by the Victorian Building Authority, for any domestic building work with a value over \$16,000. Please refer to the VBA website at <http://www.vba.vic.gov.au> for further information.

Owner builder certificate of consent no:

Cost of Building Work:

Is there a contract for the building work? (tick appropriate box)

☐ Yes state **contract price \$**.....

☐ No state **the estimated cost of the building work \$**.....
(including the cost of labour and materials and attach details of the method of estimation)

Stage of Building Work:

If this application is to permit a stage of the work:

Extent of stage

(E.g. footing, civil, ground slab, frame, lock-up or the entire works excluding hydraulic services, mechanical, fire service, etc.)

Cost of work for this stage \$.....

Signature of Applicant..... Date...../...../.....

Notes on Form 1

Note 1 Building Practitioner means:

- (a) a building surveyor; or
- (b) a building inspector; or
- (c) a quantity surveyor; or
- (d) an engineer engaged in the building industry; or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builder; or
- (g) a person who erects or supervises the erection of prescribed temporary structures; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners but does not include -
- (i) an architect; except in Part 9 and Sections 24(3) and 176(6) of the Act; or
- (j) a person (other than a domestic builder) who does not carry on the business of building.

Note 2 Include building practitioners with continuing involvement in the building work.

Note 3 Include only building practitioners with no further involvement in the building work.

Note 4 The use of the building may also be subject to additional requirements under other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

Note 5 If an owner builder there are restrictions on the sale of the building under 137B of the **Building Act 1993**. Section 137B prohibits an owner builder from selling a building on which domestic building work has been carried out within 6.5 years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers.

General Notes

Assessment Method

The building permit application will be assessed for compliance with the *deemed-to-satisfy* measures of the Building Code of Australia unless the designer nominates specific alternative design solutions.

Dual Appointment

Pursuant to section 78 of the Building Act (Act) 1993 it is an offence to appoint Tekcon Group Pty Ltd if another building surveyor has already commenced to carry out functions set out under the Act. The applicant declares that another private building surveyor has not previously been appointed to issue a building permit for the building work concerned.

Authority of Agents

Pursuant to Section 248 of the Building Act 1993 a person must not act on behalf of an owner of a building or land for the purposes of making any application, appeal or referral under the Building Act 1993 or Building Regulations 2018 unless the person is authorised in writing by the owner to do so.

Privacy

Personal information requested on this form is for the purposes of dealing with the building permit application and associated functions. It will be used solely by Tekcon Group Pty Ltd for this primary purpose or other directly related purposes.